

**STATE OF NEVADA
BOARD OF EXAMINERS
FOR LONG TERM CARE ADMINISTRATORS**

**QUARTERLY BOARD MEETING
AUGUST 20, 2003
9:30 AM
DEPARTMENT OF WILDLIFE
CONFERENCE ROOM
1100 VALLEY ROAD
RENO, NEVADA 89512**

AGENDA

1. CALL TO ORDER – MARGARET MCCONNELL, CHAIRPERSON
2. ROLL CALL – TERRY PEDROTTI, EXECUTIVE SECRETARY
- 3.** SECRETARY/TREASURER'S REPORTS – DONNA ROSE – *DISCUSSION/ACTION*
 - A. MINUTES OF BOARD MEETING MAY 21, 2003
 - B. FINANCIAL REPORTS:
 - (1) NET WORTH REPORT AS OF JULY 31, 2003
 - (2) FOURTH QUARTER REPORT
- 4.** ADMINISTRATIVE REPORT – TERRY PEDROTTI – *INFORMATION*
 - A. LICENSEE ACTIVITY REPORT
 - B. BUDGET PROJECTIONS, FISCAL 2003 – 2004 – TERRY PEDROTTI – *FINAL BOARD APPROVAL REQUIRED.*
- 5.** ADMINISTRATOR LICENSES ISSUED – *FINAL BOARD APPROVAL REQUIRED*
 - A. NFA LICENSES:
 - (1) COFFEE, CHARLES E.
 - B. RFA LICENSES:
 - (1) ATKIN, GARY G.
 - (2) BRAVO, PURINE
 - (3) DAELTO, CHERRY
 - (4) PEREZ, JESSE L.
 - (5) ROSENBERG, JASON G.
 - (6) SINGSON, MARIBEL R.
 - (7) OLIVER, WENDY F., M. D.
 - (8) SMITH, CRESENCIA
 - C. INACTIVE REQUESTS:
 - (1) ALAVAR, ALICE, RFA
 - (2) DAVIDSON, LISA H., RFA
 - (3) GUILLERMO, RHODA, RFA

D. APPLICATIONS/LICENSES IN QUESTION:

6.** UNFINISHED BUSINESS:

A. LICENSURE APPLICATION CHANGE IN APPLICATION QUESTION REGARDING ARRESTS AND CONVICTIONS – CHARLOTTE BIBLE/MARGARET MCCONNELL – *BOARD DISCUSSION AND IMPLEMENTATION*;

B. PROCEDURES REGARDING REVIEW OF CEU PRESENTATIONS FOR APPROVAL AND CREDENTIALS OF FACULTY - *BOARD DISCUSSION OF NEW POLICY AND ACTION*.

7.** NEW BUSINESS:

A. LIST OF APPROVED FACILITIES IN NEVADA THAT PROVIDE AIT TRAINING; AND PREFECTOR TRAINING PROGRAM – DONNA ROSE/MARY ELLEN WILKINSON/CHARLES PERRY – *BOARD DISCUSSION AND ACTION*.

B. NAB BROCHURE, “OPPORTUNITIES IN LONG TERM CARE MANAGEMENT” – MARGARET MCCONNELL– *BOARD DISCUSSION AND ACTION*.

8.** DEPUTY ATTORNEY GENERAL’S COMMENTS

9.** CORRESPONDENCE

10.** HEARING IN THE MATTER OF THE COMPLAINT AGAINST LYNN CHRISTENSEN, CASE NO. B-35822 – *DISCUSSION/ACTION – 12:30 PM OR AS SOON THEREAFTER AS IT MAYT BE HEARD*.

11. PUBLIC COMMENTS

MEMBERS OF THE GENERAL PUBLIC MAY BRING MATTERS NOT APPEARING ON THIS AGENDA TO THE ATTENTION OF THE BOARD. THE BOARD MAY DISCUSS THE MATTERS, BUT MAY NOT ACT ON THE MATTERS AT THIS MEETING. IF THE BOARD DESIRES, THE MATTERS MAY BE PLACED ON A FUTURE AGENDA FOR ACTION.

12.** DATE/TIME/LOCATION – NEXT QUARTERLY MEETING

13.** ADJOURNMENT

** DENOTES ITEMS THAT THE BOARD MAY DISCUSS AND UPON WHICH THE BOARD MAY TAKE ACTION.

AGENDA ITEMS MAY BE TAKEN OUT OF ORDER TO ACCOMPLISH BUSINESS IN THE MOST EFFICIENT MANNER.

MEMBERS OF THE PUBLIC WHO ARE DISABLED AND REQUIRE SPECIAL ACCOMMODATIONS OR ASSISTANCE AT THE MEETING ARE REQUESTED TO NOTIFY THE BOARD OF EXAMINERS FOR LONG TERM CARE ADMINISTRATORS, 3157 NORTH RAINBOW BLVD., #313, LAS VEGAS, NEVADA 89108, OR BY CALLING 702-486-5445.

AGENDA WAS POSTED AT THE FOLLOWING LOCATIONS:

BELTCA WEBSITE
<http://beltca.Nevada.gov>

DIVISION FOR AGING SERVICES
3100 WEST SAHARA AVENUE
SUITE 103
LAS VEGAS, NV 89102
TEL: 702-486-3545
FAX: 702-486-3572

BELTCA
3157 NORTH RAINBOW BLVD., #313
LAS VEGAS, NV 89108
TEL: 702-486-5445
FAX: 702-486-5439
E-MAIL: beltca@govmail.state.nv.us

CARSON CITY COURTHOUSE
198 CARSON STREET
CARSON CITY, NV
TEL: 775-887-2360
FAX: 775-887-2146

PUBLIC LIBRARY
SIERRA VIEW BRANCH
TEL: 775-827-3232
FAX: 775-827-8792

DIVISION FOR AGING SERVICES
45 APPLE STREET
RENO, NV 89502
TEL: 775-688-2964
FAX: 775-688-2969

CLARK COUNTY
LAS VEGAS LIBRARY
632 NORTH LAS VEGAS BLVD.
TEL: 702-507-3500
FAX: 702-507-3598

DEPARTMENT OF WILDLIFE
CONFERENCE ROOM
1100 VALLEY ROAD
RENO, NV 89512
TEL: 775-688-1559
FAX: 775-688-2939

THE FOLLOWING INDIVIDUALS WHO HAVE REQUESTED NOTICES OF AGENDAS HAVE BEEN SENT A COPY:

PAM GRAHAM, CHIEF BLC
DEBORAH HUMPHREYS, BLC
LISA JONES, BLC – LAS VEGAS
PAUL SHUBERT, BLC – LAS VEGAS
GIL JOHNSTONE, DAS – RENO
CHARLES PERRY, NHCA
WENDY SIMONS, ADMINISTRATOR
ERIK PAPP, ASSIGNMENT MANAGER, LAS VEGAS ONE
P. THERESA BRUSHFIELD-OWENS, ADMINISTRATOR
PATRICIA SWAGER, NGEC
SHAWN LOVEJOY, UNITED HEALTHCARE